

Women@Tech

Recruitment Manager (6-months+)

About Women@Tech

Women@Tech is a **volunteer-led** UK organisation dedicated to connecting, developing, and advocating for women in technology. Backed by industry-leading member companies, we are driven by women and allies from the most influential tech companies in the UK. Our initiatives include mentorship and development programs, networking events, and advocacy efforts to improve the representation and progression of women in the tech sector. Together, we are leading the charge towards a more diverse, equitable, and inclusive future for all in the tech industry. For more information, please visit our [website](#).

Job Details

We are seeking an enthusiastic and experienced Recruiter to join our Strategy & Operations Pillar within the Women@Tech Group committee. If you have a passion for diversity and inclusion, a deep understanding of the tech industry, and love collaborating across teams, we want to hear from you!

What You'll Be Doing:

- Partner with the Committee Pillar Leads to understand their staffing needs.
- Coordinate and manage the entire recruitment process, ensuring a positive candidate experience from application to onboarding.
- Act as a subject matter expert on recruitment methodologies and best practices
- Collaborate with the other Strategy & Operations Pillar members to implement the 2025 Strategy and Objectives.
- Maintain accurate records and reports on recruitment activities and outcomes.

What You'll Get From Us:

- A collaborative and supportive work environment.
- Varied projects with a high degree of autonomy.
- Exposure to the latest DEI trends.
- Leadership skills development opportunities.
- The chance to build your personal brand and access a unique network across major tech companies.
- The opportunity to make a meaningful impact on diversity and inclusion in the tech industry.
- A commitment to treating everyone equally, without any discrimination.

Time Commitment:

This role is initially a leave cover, but there is potential for it to continue if you enjoy the role and excel in it.

Time commitment: 30 - 60 minutes per week, corresponding to meeting attendance and supporting recruitment and HR activities.

HOW TO APPLY:

Contact Delfina Grossi: delfina@google.com